

Application under the General Data Protection Regulation 2018 for personal information held by Nottinghamshire Fire and Rescue Service

Please visit Nottingham Fire and Rescue Service website for further details on requesting information, or contact the Data Protection Team:

Tel: 0115 967 0880
Email: DataProtection@notts-fire.gov.uk

Your Details						
* indicates required field						
Title (please tick one)	Mr	Mrs	Miss	Ms	Other (please specify):	
First Name(s)*						
Last Name*						
Date of Birth*						
Current Address*						
Telephone						
Email						
Previous names						
Previous Addresses						

Before we can progress your request, we need some information from you to establish your identity. We do this to ensure everyone's right to privacy. Once we receive your written request, we will tell you what we need from you.

We have 1 month to respond to your request, however, this period does not start until we have received the required information from you. Once we receive this, your request becomes valid and we can progress your case.

Should your request involve us having to conduct an extensive search for your information, and/or look extensively at a high volume information, then we can extend our response time to 3 months. If this is the case, we will let you know about this in writing.

Declaration

I confirm that I am the above named person and that I wish Nottinghamshire Fire and Rescue Service to supply me with the following information.

Please include as much detail about your request as possible. Often the more you are able to tell us about, the greater the amount of information we will be able to locate and disclose to you.

Details of information required:

Signed -

Date -

Please send this completed form to:

**Data Protection, Nottinghamshire Fire and Rescue Service,
Bestwood Lodge Drive, Arnold, Nottingham NG5 8PD**

Or by email to: DataProtection@notts-fire.gov.uk