



Local Firefighters Pension Board

Wednesday 15 November 2017 at 14:00
Birch Room, HQ

Attendees:

Board Members:

Cllr Sybil Fielding – Employer Representative (SF)
ACFO Craig Parkin – Employer Representative (CP)
Andrew Kelly – Employee Representative (AK)
Mark Stilwell (FBU) – Employee Representative (MS)
Dean Gillen (FBU) – Substitute Employee Representative (DG)

Board Advisers

Becky Smeathers – Scheme Manager (BS)
Nick Linthwaite – HR Adviser (NL)
Ian Howe – Scheme Administrator (IH)
Elena Johnston – Assistant Scheme Administrator (EJ)

Agenda Item	Commentary	Outcome	Decision log. Action . . .	
			By Whom	By When
1	Declarations of Potential Conflicts of Interest			
	None submitted.			
2	Apologies for absence			

Agenda Item	Commentary	Outcome	Decision log. Action . . .	
			By Whom	By When
	None.			
3	Minutes of the Meeting on 14 June 2017 and Matters Arising			
	<p><u>Board Membership</u> Employer side need to consider the next chair in readiness for the next meeting in March 2018.</p> <p><u>Temporary Promotions</u> Temporary promotions are still with the scheme advisory board to look at and consider what is deemed 'temporary', it will be mopped up at the national level – to be removed for future meetings.</p>	Remove for future meetings	BS	
4	Current Pensions Issues (report)			
	<ul style="list-style-type: none"> • BS attended the pension conference in October 2017; a lot of what was discussed is contained in the report. • Confirmation for the date for making claims is required on part time workers and prevention of less favourable treatment compensation, after which time BS can remove the £22k budget. • BS to review the risk register in regard to budget implications and risk on the FF Pension Scheme valuation as at 31 March 2016. The risk register will go through to the F & R committee in January 2018 followed by Fire Authority in February. • The annual benefits statements were sent out on time, thanks to IH and his team as well as the Finance department at NFRS. • The checking and reconciliation of HMRC is ongoing. • Contributions holiday for FF's serving over 30 years – to be removed from agenda for future meetings. • BS to investigate with LGA (scheme advisory board) on the HMRC rules regarding taxations of ill health pensions. IH 	<p>BS to review the risk register in regard to budget implications and risk on the FF Pension Scheme valuation as at 31 March 2016</p> <p>Contributions holiday for FF's serving over 30 years – to be removed from agenda for future</p>	BS	BS

Agenda Item	Commentary	Outcome	Decision log. Action . . .	
			By Whom	By When
	<p>suggested the three services (LFRS, NFRS and DFRS) to write jointly to LGA on this matter – all agreed.</p> <ul style="list-style-type: none"> • BS has made amendments to the risk register (highlighted items). BS to add there will be more ill health retirements with an aging workforce. BS to put the risk register as a separate agenda item for future meetings. • Clarity on GDPR data is required – what is / isn't provided / shared. 	<p>meetings LFRS, NFRS and DFRS to write jointly to LGA on taxations of ill health pensions BS to add there will be more ill health retirements with an aging workforce BS to put the risk register as a separate agenda item for future meetings Clarity on GDPR data is required – what is / isn't provided / shared</p>	<p>IH / BS</p> <p>BS</p> <p>BS</p> <p>IH / BS</p>	
5	Joint Pension Board (report)			
	All supported a joint pension board. If agreed at Fire Authority, CP to support BS in the process.			
6	Pension Metrics 30 September 2017 (report)			
	BS to add the metrics to 'Current Pension Issues' for next meeting.	BS to add the metrics to 'Current Pension Issues' for next meeting	BS	
7	KPI's (report)			
	No current issues.			
	Any Other Business			

Agenda Item	Commentary	Outcome	Decision log. Action . . .	
			By Whom	By When
	<p><u>Next Meeting</u> 14 March 2017 at 2pm, Rowan room, HQ.</p> <p><u>Pension Return</u> BS has received the pension return from the pension regulator. The survey has not yet been received however. All agreed for BS to send the survey off once received and completed.</p>			

Pension Board Meeting Actions (as at 22 September 2016)

	SMF Discussion Date	Subject	Commentary	Due Date	By Whom	Comp	Over due	Comment
1	13/01/2017	Current Pensions Issues	SM to draft a letter inviting Malcolm Eastwood to the board.		SM			
2	13/01/2017	Current Pensions Issues	IH/SM to arrange a demo to see the LGPS modeller.		IH/SM			
3	13/01/2017	Current Pensions Issues	SM/SB to discuss what needs to be included in the annual report.		SM/SB			
4	14/06/2017	Confirmation of Appointment of Board Members and Substitutes	CP / SF to discuss a substitute for SF		CP / SF			
5	14/06/2017	Training Plan	Substitute members to ensure they undertake all necessary training		All			
6	14/06/2017	Training Plan	Board Members to note recommendations on the training plan		All			
7	15/11/2017	Current Pensions Issues	BS to review the risk register in regard to budget implications and risk on the FF Pension Scheme valuation as at 31 March 2016		BS			
8	15/11/2017	Current Pensions Issues	Contributions holiday for FF's serving over 30 years – to be removed from agenda for future		BS			

	SMF Discussion Date	Subject	Commentary	Due Date	By Whom	Comp	Over due	Comment
			meetings					
9	15/11/2017	Current Pensions Issues	LFRS, NFRS and DFRS to write jointly to LGA on taxations of ill health pensions		BS / IH			
10	15/11/2017	Current Pensions Issues	BS to add there will be more ill health retirements with an aging workforce		BS			
11	15/11/2017	Current Pensions Issues	BS to put the risk register as a separate agenda item for future meetings		BS			
12	15/11/2017	Current Pensions Issues	Clarity on GDPR data is required – what is / isn't provided / shared		IH / BS			
13	15/11/2017	Pensions Metrics	BS to add the metrics to 'Current Pension Issues' for next meeting		BS			